



ACCA

EXAMINATION SCHEME
JUNE 2021 EXAMS

NICOSIA – EVENING AND
BLOCK COURSES



UNIVERSITY of NICOSIA



STUDENT PACK

JANUARY - JUNE 2021

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Why ACCA

Enhance your career potentials and discover a world of opportunities

When you study with ACCA, you can take your career in any direction. You open doors to the best and most interesting roles all over the world, and you become one of the sought-after finance professionals our fast-changing world needs.

ACCA equips you not only with finance and accountancy skills but also the entire range of competences required to enhance your career potentials. ACCA provides each of their members the strategic thinking, technical skills and professional values to drive their organisations forward. As such, your career potentials are maximized as it prepares you for your professional development and escalation to senior management for a wide range of organisations.

Join a global network, work anywhere in the world

The ACCA has a worldwide reputation for excellence and this rigorous qualification is recognized and respected across the globe. Furthermore, by joining the ACCA, you become part of a diverse body of more than 219,000 members and 527,000 students in 179 countries, connecting you with thousands of like-minded finance professionals across the globe. Building a strong professional network is essential in today's fast-paced business world. By studying for the ACCA, you can meet valuable contacts at networking events and chat to fellow students on the ACCA's virtual learning community.



Why Globaltraining

Extensive Experience

We have 30 years of successful track record in the training industry. Our reliability and professionalism have been established in delivering relevant and impactful learning experience. This is proven through the strategic collaborations we have with most of the professional financial services firms, the multiple awards that our students and our organisation has obtained during these years but also the success stories of our alumni students who are now leaders not only in Cyprus but worldwide.

Our People - Tutors and Support Staff

Perhaps the most important and distinctive characteristic is our people; from directors to faculty members and student support staff we all share the same objective; providing you with the most relevant, inspiring, and impactful learning experience. Our tutors have been carefully selected and their priority is not only to get you to pass your exams but also to provide you with insightful information that is vital in your professional and career development since they all have extensive experience in the industry, either in the past or present. Our student support staff team are all dedicated, trained, and fully committed in answering any of your queries and providing you with any assistance you need during your ACCA path and journey.

Flexibility and Options offered

We have the infrastructure and resources available to be able to create solutions to fit every need and budget. Our students and clients can opt for courses that run either ground based or online (live-online or pre-recorded), during the evenings or weekends. You can even mix and match with the blended learning solution to fit each person's need.

Our Strategic Collaborations with Top Employers

By joining our courses, you also are given access to top employers that seek out ACCA-trained professionals. So, by proving your diligence, commitment, and successful track record in your exams we may also be able to refer unemployed students to our close collaborators and elite corporations who request from us student referrals on a continuous basis.

Platinum Providers

ACCA has recognized our work and our courses over the years and such our learning methods, materials, students' performance, feedback, and success rates are closely monitored by the ACCA. To become a Platinum provider, you need to demonstrate excellence in student expectation and policy, invaluable student experience and seek for continuous improvement. At least 75% of your

courses delivered should be exceeding worldwide pass rates over at least two consecutive, combined exam sessions and continuously receive positive student feedback. As such, when we state we have a proven successful track record, this is a fact, backed up by the ACCA and has been the case for an extensive number of years.



Online technologies, infrastructure, and our approach

In today's world where online technologies have upmost importance in minimizing disruptions, we are proud that we were the only training organisation in Cyprus in 2020, that had immediately responded to the global pandemic and this is because as leaders in this profession we have proved our resilience and flexibility in adapting to crisis situations.

Through the immediate conversion of our ground-based courses as live online courses, our students did not have any disruption in any way in their studies in preparing for their ACCA exams, whilst at the same time ensuring their health and safety.

Our online technologies ensure smooth running of the courses, whilst keeping the live interaction with the lecturer. Students are always recommended to join the live online lessons, but in case they are unable to do so they can access the recorded lectures at a later stage through our customized learning platform which each student has access to. This also allows students to have access to further study materials, exam tips which each lecturer uploads on the platform accordingly.

Continuous Support offered to our students in response to the global pandemic

Besides all of the above benefits obtained through joining our courses, we have shown continuous support for our students who needed to defer their examinations in 2021 due to the global pandemic. These include extended period of access to their online platforms and courses, additional tutor and administrative support, introduction of more block release course options and also special rates for repeat and revision courses.

Lecturing Team, Mode of Delivery & Fees

ACCA Module	Lecturer	Delivery Mode	Tuition Fees
<i>Applied Knowledge Papers</i>			
(BT) Business and Technology	Sofoclis Kallonas	Evening	€650
(MA) Management Accounting	Vasilis Thoukidides	Evening	€750
(FA) Financial Accounting	Antonia Solomou	Evening	€750
<i>Applied Skills Papers</i>			
(LW – CY) Corporate & Business Law	Rebecca N. Ioannou	Evening	€790
(PM) Performance Management	Margarita Zervidou	Evening	€930
(TX – CY) Taxation	Marinella Georgiou	Block	€735
(FR) Financial Reporting	Antonia Solomou	Evening	€930
(AA) Audit and Assurance	Marinella Georgiou	Block	€735
(FM) Financial Management	Margarita Zervidou	Evening	€930
<i>Strategic Professional Papers</i>			
(SBL) Strategic Business Leader	Avraam Hadjihannas	Evening	€1,300
(SBL) Strategic Business Leader	Avraam Hadjihannas	Block *	€875
(SBR - INT) Strategic Business Reporting	Panos Kourouyiannis	Evening	€1,300
(SBR - INT) Strategic Business Reporting	Eliana Papachristoforou	Block **	€875
(ATX – CY) Advanced Taxation	Constantinos Kounnis	Block	€875
(AAA - INT) Advanced Audit and Assurance	Marinella Georgiou	Evening	€1,160
(AAA - INT) Advanced Audit and Assurance	Marinella Georgiou	Block **	€875

*** This course will be repeated running from June-Sept 2021, leading to the September 2021 exam sitting**

**** Revision Block Courses for March 2021 Exam sitting, provisional dates booked on the timetable**

(SBR) Strategic Business Reporting	Eliana Papachristoforou	Block
(AAA) Advanced Audit and Assurance	Andreas Adamou	Block

 All Courses will run subject to students' numbers.

***** REVISION FEES SIGNIFICANTLY REDUCED SPECIFICALLY FOR THIS SEMESTER ONLY AS SUPPORT TO OUR STUDENTS, WHO WERE REGISTERED WITH US IN 2020*****

Special fees will be applied for this semester **ONLY**, for the live online/ hybrid courses delivered by Globaltraining, to support our students, as follows;

Revision course – March 2021/June 2021	€150
Tuition & Revision course – June 2021 (Repeat)	€250

Lecturing Hours

For all courses (except ATX-CY), both evening/ block mode, the following lecturing hours apply:

Single Lecture – Weekday	18:15 – 21:15 (unless otherwise stated)
Single Lecture – Weekend	09:30 – 12:30 (unless otherwise stated)
Double Lecture – Weekday	15:30 – 21:30 (unless otherwise stated)
Double Lecture – Weekend	09:30 – 15:30 (unless otherwise stated)
ATX (block) – CY: Fridays	16:00 – 20:30 (unless otherwise stated)
ATX (block) – CY: Weekend	09:00 – 15:00 (unless otherwise stated)

Contact Us

GLOBALTRAINING® www.globaltraining.org

46 MAKEDONITISSAS AVENUE, NICOSIA 2416. P.O.BOX 24005, NICOSIA 1700, CYPRUS



Administration and Support Team:

Mrs Styliana Natar	Student Support Officer	22 841665	natar.s@globaltraining.org
Mrs Irene Sava	Credit Officer	22 841575	sava.i@globaltraining.org
Ms Antonia Solomou	Head of Students & Clients Relations	22 841713	solomou.a@globaltraining.org
General Queries		77 778030	info.cy@globaltraining.org

Course Structure

For all papers offered by Globaltraining, lectures are organised in two main phases.

Phase One – Tuition Sessions

Primary aim will be to cover the syllabus, as well as to explain and apply through questions, the exam technique required to excel in the ACCA exams.

Phase Two – Revision Sessions

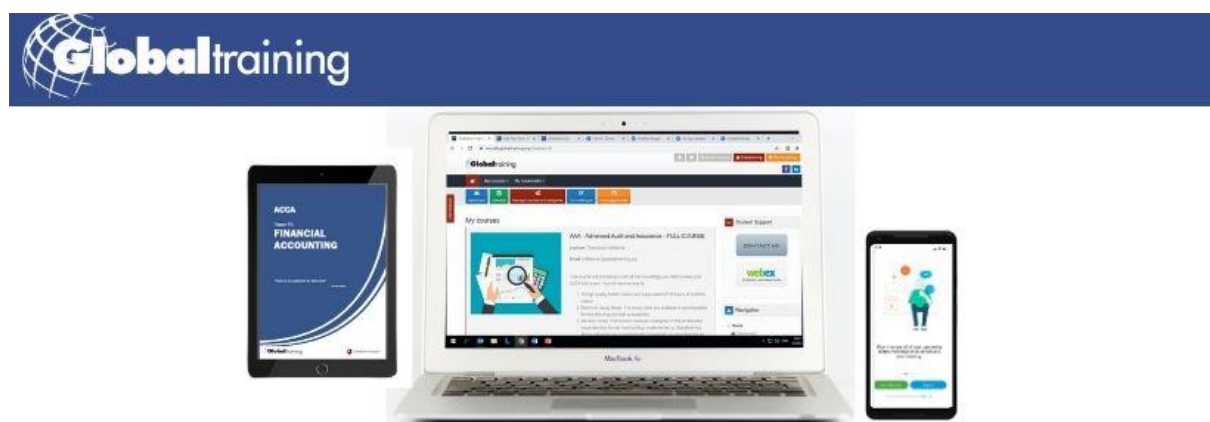
Primary aim will be to concentrate on practicing past exam questions by applying knowledge, exam techniques and critical thinking.

Mode of Delivery

The January-June 2021 semester will commence with both Live Online and recorded sessions, as in previous year, with the aim to return to Face-to-Face mode of delivery once circumstances would make this feasible.

In cases where the classroom mode of delivery will be followed, the **HYBRID model** will also be applied. The courses will continue to be live-online and recordings will be uploaded to our platforms, for students to review, providing full flexibility.

Upon further announcements on protocols, by the Ministry of Education, Culture, Sports and Youth, students will be informed accordingly. Please rest assured that Globaltraining will be following the relevant guidelines, safety measures and precautions as required.



Timetable

At Globaltraining, we offer a very flexible timetable with many combinations.

The timetable for the semester January-June 2021 is presented in Appendix I. Students are advised to read the instructions carefully and refer to the website for the most up to date version of the timetable, as the semester proceeds <https://www.globaltraining.org/programs/acca-nicosia/>

Should you have any questions in regards to the combination of courses you should enrol for, do not hesitate to contact our team for support and advice.

Study Material

Upon enrolment, students will receive without any extra charge, the following material:

- Lecturer's study plan
- Lecturer's notes
- Lecturer's practice questions (where relevant)
- An Interim Assessment and a Final Mock Exam ¹
- Kaplan Exam Kit for all papers (except the Cyprus Variant modules) ²
- Cyprus Variant Study Text and Exam Kits for papers: LW – CY, TX – CY, ATX – CY



^{1.} Students will also have the opportunity to practice several times for their exams, with small practice tests within each module.

^{2.} For all papers (except the Cyprus Variant modules), students can buy the Kaplan Study Text from our Administrative team.

Upon completion of the tuition session, an Interim assessment will take place. Another Mock will follow upon completion of the revision phase.

Should the circumstances permit the classroom attendance, both interim assessment and mock will be held at our centres. If not, students should submit electronically their answers, through our platforms, upon the indicated deadline date.

Interim assessments and mocks are normally marked and returned within 7 days to students together with detailed feedback and valuable comments.

Terms of Enrolment

Course registrations for January – June 2021 semester commence on 7th January 2021.

1. Terms of Enrolment

To be eligible to attend the Globaltraining ACCA courses and granted access to the Moodle Platform, students must complete the enrolment form (provide their ACCA registration number) and ensure that fees from previous term(s) are fully settled.

Students joining any course late (whether evening or block), will be allowed to have access to the Live Online sessions, through the Globaltraining Moodle Platform.

2. Drop Forms

A student/participant wishing to withdraw from any course(s) must complete and sign the Globaltraining Drop Form. The date on which the signed Drop Form is received by Globaltraining will be the date of withdrawal. Students dropping a course, after its commencement, will be charged a fee based on a pro-rata basis, subject to a minimum administrative charge of €55. Students cannot drop a paper eight weeks before the end of the course.

3. Access to recorded sessions

Enrolment to Globaltraining courses will be valid until the end of the semester, after which access to all recorded sessions will be unavailable.

Further details on Terms & Conditions (refunds, course transfers) can be found [here](#). Please contact the administration team for any required clarifications.

Terms of Payment

The following terms of payment apply to those students who will not opt to benefit from any other discount schemes (see below)

Evening Modules	Block Modules
25% by the end of January, or upon enrolment	50% upon enrolment
25% by the end of February	
25% by the end of March	
25% by the end of April	50% by the end of April

- Students registered for a repeat/revision courses should settle their fees in full, upon enrolment.
- Students whose fees are partly covered by their employers and get a discount on their share of fees, must settle their share upon enrolment. If students are fully sponsored, should submit upon enrolment their sponsorship letter.
 - Students who need to vary their terms of payments, should contact our Credit Officer, Mrs Irene Sawa.

Special Discount Schemes

The following special discount schemes apply:

- Students who **settle their fees by 31st January 2021** will be offered a **10% discount**.
- Students living in Larnaca or Ammochostos districts, will be allowed a **20% travelling allowance**, where applicable.
- Where a student is eligible for more than one discount, the highest discount rate will be allowed.

Extended access to recorded sessions (December 2020 exam sitting)

To support our students, Globaltraining will provide extension of the recorded sessions, to students who were registered in 2020:

- To the **REVISION** recordings until March 2021/June 2021 without any additional fees
- To the **FULL** course until March 2021/June 2021, at a fee of €100



Guaranteed Pass Scheme (GPS)

If the below conditions are met, the student will be entitled to attend free of charge the same course in the following semester:

- attended at least 85% of the lectures (ground-based or Live-Online) *
- achieved at least 45% in the Interim Assessment and Mock Exam **
- attempted all tests and mocks as per Globaltraining's policies **

****Recorded lectures do not qualify for this scheme; students should attend the courses LIVE (either in class or join the Live-Online session upon the scheduled timing of the lecture)***

***** Students must attempt all type of tests/mocks under exams conditions (even if LoL)***

ACCA information

We highly advise our students to visit the **ACCA student portal**, as important information is available: www.accaglobal.com/gb/en/student.htm

Study material and support, syllabus and study guides, past papers and examiners' reports along with other helpful resources for each ACCA paper, should be used by students to enhance their study and exam preparation.

Please note that the relevant correspondence with ACCA & ICPAC should be regularly reviewed for any relevant updates.



ACCA Exam Deadlines & Fees

Exam Entry Rules:

- All deadlines for exam entry are midnight UK time,
- Exam changes can only be made before the standard entry
- Additional support may be requested before the standard entry
- Exam dockets will be made available 2 weeks after standard entry (**myACCA**).

Exam Entry Registrations Deadlines & Fees:

March 2021 exams sitting

- Standard Entry: until 1st February 2021
- Late Entry: until 8th February 2021
- Exam Withdrawals: by 7th March 2021
- Exam Results: 12th April 2021

June 2021 exams sitting

- Early Entry: until 15th February 2021
- Standard Entry: until 26th April 2021
- Late Entry: until 3rd May 2021
- Exam Withdrawals: by 13th June 2021
- Exam Results: 19th July 2021

Exam Registration Fees

- **LW, PM, TX, FR, AA, FM papers**
 - Early registration fees £114
 - Standard registration fees £120
 - Late registration fees £308
- **SBR, ATX, AAA papers:**
 - Early registration fees £148
 - Standard registration fees £156
 - Late registration fees £352
- **SBL paper:**
 - Early registration fees £206
 - Standard registration fees £219
 - Late registration fees £352

Exam Dates:



March 2021 exams sitting

DATE	ACCA module
Monday, 1 st March 2021	AA - Audit and Assurance AAA - Advanced Audit and Assurance (INT)
Tuesday, 2 nd March 2021	SBL - Strategic Business Leader
Wednesday, 3 rd March 2021	PM - Performance Management APM - Advanced Performance Management
Thursday, 4 th March 2021	FR - Financial Reporting SBR - Strategic Business Reporting (INT)
Friday, 5 th March 2021	FM - Financial Management

June 2021 exams sitting

DATE	ACCA module
Monday, 7 th June 2021	AA - Audit and Assurance AAA - Advanced Audit and Assurance (INT)
Tuesday, 8 th June 2021	TX - Taxation (CYP) SBL - Strategic Business Leader ATX - Advanced Taxation (CYP)
Wednesday, 9 th June 2021	PM - Performance Management APM - Advanced Performance Management
Thursday, 10 th June 2021	FR - Financial Reporting SBR - Strategic Business Reporting (INT)
Friday, 11 th June 2021	LW - Corporate & Business Law (CYP) FM - Financial Management

Appendix I: Timetable

- The timetable attached below (last edited on 7th January 2021) could be subject to minor changes, please ensure you are aware of the most up to date version, by checking the website. <https://www.globaltraining.org/programs/acca-nicosia/>
- The online version of the timetable (in an excel format), can be **downloaded, filtered, and printed** by students, based on their individual course combinations.
- Globaltraining reserves the right that in case a class size is small, block release & evening classes may be merged and follow one common stream accordingly.
- Public Holidays, Interim Assessment (IA), Mock and Exam dates are also indicated on the timetable.

January 2021						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1 New Year's	2	3
4	5	6 Ehiphany	7	8	9	10
11	12	13	14	15	16	17
18	19	20 LW FM AAA	21 PM SBL SBR	22 FA FM AAA	23 SBL	24
25 BT LW FR AAA	26 MA PM SBL SBR	27 FA FM AAA	28 MA PM SBL SBR	29 LW FR SBL - block	30 FM SBL - block	31 SBL - block

February 2021						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
1 BT LW FR AAA	2 MA PM SBL SBR	3 FA FM AAA	4 LW FR SBL SBR	5 TX – block SBR – block	6 PM TX – block SBR SBR – block	7 TX – block
8 BT LW FR AAA	9 MA PM SBL SBR	10 FA FM AAA	11 MA PM SBL SBR	12 FA FM SBR – block AAA (Mar'21 revision)	13 BT LW SBL SBR – block AAA (Mar'21 revision)	14 SBR – block AAA (Mar'21 revision)
15 BT LW FR AAA	16 MA PM SBL SBR	17 FA FM AAA	18 MA PM SBL SBR	19 LW AA – block SBL – block SBR (Mar'21 revision) ATX – block	20 FA AA – block SBL – block SBR SBR (Mar'21 revision) ATX – block	21 AA – block SBL – block SBR (Mar'21 revision) ATX – block
22 BT LW FR AAA	23 MA PM SBL SBR	24 FA FM AAA	25 LW FR SBR	26 FM	27 MA	28

March 2021						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
1 AA Mar'21 exam AAA Mar'21 exam BT	2 SBL Mar'21 exam	3 PM Mar'21 exam FA	4 FR Mar'21 exam SBR Mar'21 exam	5 FM Mar'21 exam TX – block	6 BT TX – block SBR	7 TX – block
8 BT LW FR AAA	9 MA PM SBL SBR	10 FA FM AAA	11 MA PM SBL SBR	12 LW FR AAA – block	13 BT FM AAA – block	14 AAA – block
15 Clean Monday	16 MA PM SBL SBR	17 FA FM AAA	18 BT LW FR SBL SBR	19 FA AA – block SBL – block SBR – block	20 MA PM AA – block SBL – block SBR – block	21 AA – block SBR – block
22 BT LW FR AAA	23 MA PM SBL SBR	24 FA FM AAA	25 Greece Independence Day	26 FM ATX – block	27 BT LW FR SBL SBR ATX – block	28 ATX – block
29 BT LW FR AAA	30 MA PM SBL SBR	31 FA FM AAA				

April 2021						
	Tue	Wed	Thu	Fri	Sat	Sun
			1 Cyprus National Day	2 LW FR AAA – block	3 BT FM SBL SBR AAA – block	4 AAA – block
5 BT LW FR AAA	6 MA PM SBL SBR	7 FA FM AAA	8 LW FR SBL SBR	9 MA TX – block	10 BT PM TX – block SBR – block	11 TX – block SBR – block
12 BT LW FR AAA	13 MA PM SBL SBR	14 FA FM AAA	15 MA SBL SBR	16 FA AA – block SBL – block ATX – block	17 BT AA – block SBL – block ATX – block TX – IA	18 AA – block ATX – block
19 LW FR AAA	20 MA PM SBL SBR	21 FA FM AAA – IA	22 PM FR SBL SBR MA – IA	23 SBR – block AAA – block BT – IA LW – IA	24 SBR – block AAA – block FA – IA PM – IA AA – IA FM – IA ATX – IA	25 AAA – block
26 FR – IA SBR – IA	27 SBL	28	29	30 Good Friday		

May 2021						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1 Good Saturday	2 Orthodox EASTER
3 Easter Monday	4	5 FM AAA	6 SBL SBR <i>SBR (block) - IA</i> <i>AAA (block) - IA</i>	7 TX - block SBL - block ATX - block	8 TX - block SBL - block SBR ATX - block	9 TX - block
10 BT LW AAA	11 MA PM FR SBL	12 FM AAA	13 MA PM FR SBL SBR	14 FA SBR - block AAA - block	15 BT SBR - block AAA - block	16 AAA - block
17 BT LW FR AAA	18 MA PM SBL SBR	19 FM	20 LW FR SBL SBR	21 FA AA - block SBL - block SBR - block ATX - block	22 PM AA - block SBL - block SBR SBR - block ATX - block	23 AA - block SBL - block
24 BT LW FR AAA	25 MA PM SBL SBR	26 FA FM AAA	27 MA PM FR SBL SBR	28 FM <i>FA - mock</i> <i>TX - mock</i> <i>SBR (block) - mock</i> <i>AAA & AAA (block) mock</i>	29 BT LW <i>AA - mock</i> <i>ATX (block) - mock</i>	30
31 FM <i>MA - mock</i> <i>PM - mock</i> <i>FR - mock</i> <i>SBL & SBL (block) mock</i>						

June 2021						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1 LW AA – debrief SBR – mock	2 BT – mock AAA – debrief	3	4 LW – mock FM – mock	5	6
7 AA Jun'21 exam AAA Jun'21 exam	8 TX Jun'21 exam SBL Jun'21 exam ATX Jun'21 exam	9 PM Jun'21 exam	10 FR Jun'21 exam SBR Jun'21 exam	11 LW Jun'21 exam FM Jun'21 exam	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				